

PA20 Landscape Maintenance Association, Inc.

NOTICE OF INTENT OR REQUEST TO INSPECT ASSOCIATION RECORDS

This Notice of Intent or Request to Inspect Association Records shall be completed pursuant to the Resolution, Records Policy for Inspection of Records, adopted by the Board of Directors of the PA20 Landscape Maintenance Association, Inc. on March 1, 2006.

Date of Request: _____

Date you would like to review the records: _____

Person(s) requesting Association Records: _____

Please note that all costs of inspection and any authorized copies must be paid in advance by the person requesting them.

Specific records requested for review. Please include type of record, date of record, any specifics that will identify the information you would like.

Record

Date

Please indicate those records for which you request copies.

Record

Date

Please state the reason you wish to review or obtain copies of the above Association's records.

Name: _____

Date: _____

Address: _____

Authorized by: _____